

AMHERST PUBLIC LIBRARY BOARD OF TRUSTEES

September 9, 2013 Regular

Secretary Laura Dulmage called to order the regular meeting of the Amherst Public Library Board of Trustees at 6:05 p.m. Roll call: Marilyn Jenne, Laura Dulmage, Nate Woodward, Walter McDowell, and Dennis Clotz were present. Absent were Judy Alexander (on vacation) and Jim Yorks. Also present were Don Dovala, Library Administrator, Kathi Blakey, Fiscal Officer, and Sharon Vollmer from the Friends of APL.

McDowell moved, seconded by Jenne, to accept Resolution # R-13-9-1 approving the minutes of the August 12, 2013 meeting. All present voted in favor.

MOTION PASSED

Fiscal Officer Blakey reviewed the August financial reports, noting there were no unusual items that needed to be brought to the attention of the Board. Jenne moved, seconded by Clotz, to accept Resolution # R-13-9-2, accepting the August 2013 financial reports as presented. All present voted in favor.

MOTION PASSED

OLD BUSINESS

Library Administrator, Don Dovala noted that OLD BUSINESS and the Library Administrator's report would be handled concurrently.

The air conditioning unit in the computer room has been installed and work is progressing with the boiler. The glassed shelving for the local history area is being built offsite and should be done by the end of the month.

Dan Meehan of HB+M Architects will wrap up the documents for the remodel of the top floor of the Carnegie building late in September and have the bid notice to Dovala to forward to the County Prosecutor for review prior to advertising. It is anticipated that work could start as early as November.

The upstairs remodel of the newer building is progressing. A meeting was held with the furniture/design vendor and the Library's facility manager, Mike Sherrill, who will also act as the project manager. Local movers will be hired to move shelves and books. Quotes for carpeting have been requested from local vendors. This project could begin in early March 2014.

Kay Koler, PR Specialist has finished the first Library newsletter and a soft rollout is in process with the newsletter available on the Library's website and copies available in-house. Dovala will email the PDF to the Board.

Dovala informed the Board that the public computers now automatically shut down five minutes before the Library closes at 8:30 p.m. or 5:00 p.m., depending on the day of the week. Two warnings appear on the screens to allow patrons to complete their tasks.

McDowell commented on the article on the Amherst News Times written by Children's Manager, Cheryl Ashton. He thought the article was excellent, very well written.

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GIFTS & CORRESPONDENCE

Jenne moved, seconded by McDowell, to accept Resolution # R-13-9-3, accepting the following gifts:

Both gifts from Mary Rawlings:

\$50.00 in memory of David Ryan

\$25.00 in memory of Paul Ruminsky

All present voted in favor.

MOTION PASSED

PUBLIC COMMENTS

Sharon Vollmer said the Friends author luncheon will be October 24, 2013 at the Presbyterian Church on Route 58. Tickets are \$15.00 and available from any Friends member and at the Library.

The Friends Book Sale will be the second week of November. There was discussion about the disposition of items that do not sell. Items are boxed up by Library staff and the Library receives an amount per box.

NEW BUSINESS

Library Administrator, Don Dovala explained how SB321 has come to affect Lorain County. There is a section in the southeast side of Elyria in the Midview Local School District that is taxed by both Elyria and Grafton-Midview Public Libraries. The problem arose when Elyria Library passed a levy using the City of Elyria as the taxing authority. Elyria Library is an association library and as such has to request a taxing authority to put levy and bond issues on a ballot. Since Elyria has a section of Midview Local Schools in the city limits, when Grafton-Midview Library, a school district library, passed a levy in their school district, that area was double taxed.

In 1989, there had been a boundary issue that had arisen and that problem had been resolved by the State Library of Ohio in which all the libraries in Lorain County were assigned a service area. The service areas were agreed upon by all at that time.

Dovala explained that the current boundary dispute is between Elyria and Grafton-Midview Libraries. He went on to report on a meeting he and Trustee Walter McDowell had attended the prior week in Grafton. All county libraries were represented at the meeting. He said there was much discussion at that meeting with the general consensus being that the boundaries were set and agreed to at that time and if a change was made, it should have come back to the original parties to the agreement. All in attendance except Elyria Library seemed to be agreement that the boundaries should stay as previously agreed upon.

After much discussion, the Board felt it appropriate to make a resolution to indicate their continued support of the boundaries as agreed to in 1989. McDowell moved, seconded by Clotz, to accept Resolution # R-13-9-4, as follows: The Amherst Public Library Board of Trustees agrees that the boundaries for the libraries within Lorain County, Ohio, should remain as determined by the State Library of Ohio Board Resolution made in 1989, with an amendment in 1991 that affects only Oberlin and Lorain Public Libraries. Discussion followed. Roll call vote: McDowell, Dulmage,

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Jenne, Clotz, ALL AYES. Woodward abstained noting his firm does business with Grafton-Midview and Elyria Public Libraries.

MOTION PASSED

COMMITTEE REPORTS

BUILDING AND GROUNDS – no report

PERSONNEL

The committee had met to discuss current activities at the Library. The next committee meeting will be October 1 at 10:00 a.m. at the Library.

FINANCE & AUDIT – no report

Jenne moved to adjourn. Meeting adjourned at 6:47 p.m.

President

Attest