

AMHERST PUBLIC LIBRARY BOARD OF TRUSTEES

May 11, 2015 Regular

President Dennis Clotz called to order the regular meeting of the Amherst Public Library Board of Trustees at 6:07 p.m. Roll call: Dennis Clotz, Darcy Teets, Laura Dulmage, Walter McDowell, Nate Woodward, and Jim Yorks were present. Judy Alexander was excused. Also present were Don Dovala, Library Administrator and Kristin Cioffi, Fiscal Officer/Technology Manager.

McDowell moved, seconded by Woodward, to accept Resolution # R-15-5-2 accepting the April 13, 2015 meeting minutes. All present voted in favor.

MOTION PASSED

Fiscal Officer Cioffi reviewed the April financial reports noting that the expenditure percentages were as expected for April. She also noted that revenues percentages from contributions in both the General Fund and the Endowment fund exceeded the budget due to several generous donations. Woodward moved, seconded by Yorks to accept Resolution # R-15-5-3, accepting the April 2015 financial reports. All present voted in favor.

MOTION PASSED

OLD BUSINESS

Library Administrator, Don Dovala reported that the plans for landscaping the library grounds have been finalized, and the landscapers will do their best to have the work completed by the end of May. The new awning is completed and should be installed by Friday, in time for Amherst Pride Day on Saturday and the Main Street Amherst Wine and Chocolate Walk on Sunday. Dovala also reported that he attended OLC's Legislative Day in Columbus on April 28 with Cioffi. They met with Senator Gayle Manning, Representative Dan Ramos, and Representative Terry Boose. The legislators were impressed by the 28 people from Lorain County libraries that attended. Talking with the legislators is a good way for libraries to touch base and stay in the forefront.

LIBRARY ADMINISTRATOR'S REPORT

Dovala noted that the library is participating in Main Street Amherst's Walking on Wednesdays, and all of the entertainment has been scheduled. Dann Swift, Acoustic Tuma, Men of Steele, and Mary Beth Ions will be the performers. There will also be other activities and appearances by Quarry Bear. A new electric outlet has been installed outside, and all of the outlets now have locking covers. Dovala will speak with Main Street Amherst Director Theresa Gilles to see about having banners and flower

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baskets hung on the library's light posts. Yorks spoke about the new Explorer Club that Main Street Amherst is hosting for kids this summer. The program encourages kids to visit stores and learn about Amherst.

NEW BUSINESS

Dovala mentioned that there have been problems with groups of teens smoking around the library entrances and that that is was disruptive to patrons entering and exiting the building. He proposed making the ground of the library smoke-free. Yorks ask a question about how it would be posted. Dovala responded that there would be no smoking signs hung on posts and placed by the bike racks on Spring Street and by the rock close to the parking lot. Dovala noted that he had asked Gerry Innes if there would be any problem with making the grounds smoke-free and he responded that there was no problem and the library would just need to post signs. McDowell moved, seconded by Teets, to accept Resolution # R-15-5-4, accepting the following policy:

Smoking is not permitted on the grounds of the Amherst Public Library.

All present voted in favor.

MOTION PASSED

GIFTS & CORRESPONDENCE

Yorks moved, seconded by McDowell, to accept Resolution # R-15-5-5, accepting the following gifts:

\$400 from Faye Sutherland to be used towards landscaping

5 of Maud Nieding's personal books from her nephew, Tom Beach
Dovala said that the library would like to create a display area in Local History to display the books and other historic items from the library.

\$2000 from the Friends of the Amherst Public Library to use for Book Club books and Walking on Wednesday programs

\$19.40 from the Friends of the Amherst Public Library for the book *Still Alice* in honor of Clara Mowcomber

In memory of Margene Goodell:

\$50 from Patricia Gollmar

\$50 from Senior Citizens of Amherst

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\$50 from Emerson Network Power
\$20 from Dorothy Grimm
\$25 from Lorna and Dan Strayer
\$100 from Jean Lerner
\$50 from Ben and Jane Norton
\$130 from Friends at Emerson
\$50 from Andrea and Michael Bokulich
\$50 from Dr. John and Susan Venzel
\$50 from Stephanie Wagner
\$100 from Helen Woodward
\$50 from Jack and Mary Engelhardt
\$100 from Karen Rodachy
\$70 from the Amherst Bridge Club
\$25 from Feef Kirschner and Ray Dellifield
\$50 the Pettit Family
\$25 Bill and Linda Christie
\$100 from Gale and Susan Schmidt
\$40 from Scott Kieffer
\$500 from Noel and Mary Schmidt
\$100 from Mark Winkler
\$100 from Nancy Stafford, Linda Miller, Sue Rufo, Barb Szalay, and Karen VanDemark

A silver leaf has been engraved and hung on the endowment tree.

In memory of Phyllis Lantz:

The book *Family Meals: Creating Traditions in the Kitchen* from the Gelenius Family

In memory of Audrey Alten:

\$10 from Anna Bianco to put towards the book *Gallaudet Children's Dictionary of Sign Language*

All present voted in favor.

MOTION PASSED

PUBLIC COMMENTS- none

COMMITTEE REPORTS

BUILDINGS & GROUNDS

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Yorks stated that there was no report, but went on to note that he discussed storage options with Dovala and it was possible to gain approximately a 14 X 21 foot space by adding on to the building. The Board would need to discuss what the next step in the process would be. Dovala noted that adding an addition would free up space in the current Reference office to use as storage for tables and chairs for the DeLloyd Room. The only other option is putting up a shed. Dovala will discuss the options with the management team at their next meeting and let the committee know their opinion. The committee will report back at the next board meeting.

PERSONNEL- did not meet

The next meeting is scheduled for Tuesday, May 26, 2015 at 12:00 p.m.

FINANCE & AUDIT- no report

McDowell moved to adjourn, seconded by Yorks. Meeting adjourned at 6:30 p.m.

President

Attest