

AMHERST PUBLIC LIBRARY BOARD OF TRUSTEES

Records Commission Meeting held May 8, 2017

President Dennis Clotz called to order the Records Commission Meeting of the Amherst Public Library Board of Trustees at 6:07 p.m. Roll call: Dennis Clotz, Laura Dulmage, Judy Alexander, James Yorks, Darcy Teets, Nate Woodward, and Kristin Cioffi were present. Jake Wachholz was excused. Also present were Don Dovala, Library Administrator and Sarah Schmitkons, Reference Specialist.

Cioffi presented the Certificate of Records Disposal (RC-3) to be submitted to the State Archives, for records to be disposed of on July 15, 2017. Dulmage moved, seconded by Teets, to accept Resolution # RC-17-5-1, to approve the Certificate of Records Disposal (RC-3) (copy attached) and to forward on to the proper authorities. All present voted in favor.

MOTION PASSED

Dulmage moved to adjourn the Records Commission Meeting. Meeting adjourned at 6:11 p.m.

President

Attest