

AMHERST PUBLIC LIBRARY BOARD OF TRUSTEES

July 22, 2019 Regular

President Laura Dulmage called to order the regular meeting of the Amherst Public Library Board of Trustees at 6:00 p.m. Roll call: Laura Dulmage, Judy Alexander, Darcy Teets, Jake Wachholz, Jim Yorks, Stephanie Pinsky, Katie Wenger were present. Also present were Don Dovala, Library Administrator, and Kristin Cioffi, Fiscal Officer/Technology Manager.

PUBLIC COMMENTS none

Alexander moved, seconded by Teets, to accept Resolution # R-19-7-1 accepting the meeting minutes for the June 10, 2019 Regular meeting. All present voted in favor.

MOTION PASSED

Fiscal Officer Cioffi reviewed the June 2019 financial reports (Fund Status, Revenue Status, Appropriation Status, and Bank Reconciliation). Cioffi reported on the updated PLF estimate from the Ohio Department of Taxation for 2019 and the Amended Certificate of Estimated Resources from the Lorain County Auditor. The updated figures were calculated at the original rate of 1.66% of the state's General Revenue Fund (GRF). The final state budget was passed last week and increases that rate to 1.7% of the GRF, so the library should receive more PLF revenue than estimated. Cioffi reviewed the bond resolution prepared by bond counsel Mike Sharb. The resolution is the first one that needs to be passed to move forward with placing a bond issue on the March 2020 ballot.

Pinsky moved, seconded by Teets, to accept Resolution # R-19-7-2, accepting the June 2019 financial reports. All present voted in favor.

MOTION PASSED

Wachholz moved, seconded by Alexander, to accept Resolution # R-19-7-3, approving the millage request for \$5,000,000 for 15 years and instructing the Fiscal Officer to forward the request to the County Auditor (copy attached). Roll call vote: Dulmage, Alexander, Teets, Wachholz, Yorks, Pinsky, Wenger, ALL AYES.

MOTION PASSED

There was some discussion regarding the levy campaign. Alexander suggested waiting to announce the issue until the millage request is received and the resolution to officially place the issue on the ballot is passed.

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LIBRARY ADMINISTRATOR'S REPORT

Library Administrator Don Dovala reported that the floors in the staff kitchen, the staff bathroom, and the upstairs bathrooms have been replaced and the interior painting has been completed. Dovala reviewed Summer Reading participation statistics. Dovala reported that the annual Summer Reading Fair was held last week, noting that Youth Services Manager Nancy Tomek and Youth Services Specialist Lisa Stanley did a great job organizing the event. Dovala reported that the library's new logo is almost ready and that Reference Specialist Becky Denes thought that a logo unveiling party might be a good time to announce the upcoming levy. Dovala reported that he and Cioffi will be attending an OLC workshop this week that pertains to building issues and is very pertinent to the library's expansion plans.

Dovala distributed copies of the new Amherst Community Guide, the library's annual Scavenger Hunt, and the library's August calendar of events. Dovala reported that the library is once again participating in Main Street Amherst's lanyard program for kids. Dovala showed everyone new activity bags for kids that will be added to the collection.

OLD BUSINESS -none

NEW BUSINESS

Dovala expressed thanks to Charlie Wachholz for a donation she made to the library. Dovala will send her a letter to ask her if she has any requests for how her donation should be spent. Alexander noted that Charlie Wachholz is Jake Wachholz's 7-year-old daughter and that she has donated her birthday money to the library the past 2 years.

Dovala reported that the new budget passed by the State will give libraries an additional \$20,000,000 in revenue over a 2 year period. Alexander commented that she was happy to see money in the budget for giving books to kids. There was some discussion regarding the county's Imagination Library program.

GIFTS & CORRESPONDENCE

Wachholz moved, seconded by Yorks to accept Resolution # R-19-7-4, to accept the following gift:

\$60.00 from Charlie Wachholz

All present voted in favor.

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MOTION PASSED

COMMITTEE REPORTS

BUILDINGS & GROUNDS

Yorks reported that he noticed a light was out in the parking lot. Wachholz reported that the bushes along the fence line need to be trimmed. Dovala commented that he would check into both issues.

PERSONNEL- no report

A personnel meeting was scheduled for Tuesday, August 6th at 10:00 a.m.

FINANCE & AUDIT- no report

Yorks moved to adjourn. Meeting adjourned at 6:37 p.m.

President

Attest