

AMHERST PUBLIC LIBRARY
JOB POSTING

Job Title: Circulation Assistant Substitute

Immediate Supervisor: Circulation Manager

Hours: As needed

Pay: \$10.50 hourly

Amherst Public Library maintains a pool of Circulation Assistant Substitutes to fill-in at the Circulation Desk as needed. The Circulation Assistant Substitute has the same requirements and performs the same job duties as a Circulation Assistant on an as-needed basis.

Education requirements: High school diploma required, college a plus

Physical requirements: Ability to stand for long periods of time, ability to lift at least fifty pounds, ability to bend, kneel and reach

To apply for this position, visit the "Employment Opportunities" section of the Amherst Public Library to access our employment application. Send the completed application, along with a resume and cover letter, to circ@amherstpubliclibrary.org or mail to:

Amherst Public Library
Attn: Circulation Manager
221 Spring Street
Amherst, OH 44001

No phone calls, please.