

AMHERST PUBLIC LIBRARY BOARD OF TRUSTEES

June 14, 2021

Regular

President Laura Dulmage called to order the regular meeting of the Amherst Public Library Board of Trustees at 6:02 p.m. Roll call: Laura Dulmage, Judy Alexander, Darcy Teets, Katie Wenger, Jim Yorks, and Stephanie Pinsky were present. Jake Wachholz was absent. Also present were Don Dovala, Library Administrator, and Kristin Cioffi, Fiscal Officer/Technology Manager. The library's Owner's Rep Roger Riachi was present from the public. The order of business was amended, moving Old Business to the top of the agenda to allow Riachi to provide an update on the addition project.

OLD BUSINESS

Library Administrator, Don Dovala introduced Roger Riachi and gave an update regarding the GMP (Guaranteed Maximum Price) for the addition. Structural steel is currently in high demand, so to keep the project on schedule, Turner Construction split the GMP into two parts. The first GMP includes the site demolition and the structure steel scopes of work. Dovala explained that the library was able to lock in a supply of structural steel, but the cost is \$200,000 over what was originally budgeted. Riachi gave a more detailed explanation regarding the GMP process, bidding, and market volatility related to shortages in building supplies. Riachi explained that the numbers for the second GMP will come back in a few weeks and answered questions from the trustees. Yorks provided additional guidance on the GMP processes and areas the library could save money on the project. Riachi left the meeting at 6:35 p.m.

Dovala distributed copies of a Resolution prepared by Laura Bowman, the library's legal counsel, accepting the first GMP price and amendment to the CMR contract with Turner Construction. Alexander moved, seconded by Teets, to accept Resolution # R-21-6-1, Accepting Guaranteed Maximum Price Proposal for GMP #1 and Authorizing Execution of the Guaranteed Maximum Price Amendment to the Construction Manager at Risk Contract with Turner Construction Company (copy attached). Roll call vote: Dulmage, Alexander, Teets, Wenger, Yorks, Pinsky, ALL AYES.

MOTION PASSED

MINUTES

Yorks moved, seconded by Teets, to accept Resolution # R-21-6-2 accepting the meeting minutes for the 2022 Budget Hearing, the May 10, 2021 Records Commission meeting, and the May 10, 2021 Regular meeting. All present voted in favor.

MOTION PASSED

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FISCAL OFFICERS REPORT

Cioffi reviewed the May 2021 financial reports (Fund Status, Revenue Status, Appropriation Status, and Bank Reconciliation.) Cioffi reviewed the STAR Plus transfer to STAR Ohio, noting that the final interest transfer will be made around the middle of June. Cioffi reported that the 2022 Budget request has been submitted to the Amherst Board of Education and the Lorain County Auditor. Yorks moved, seconded by Pinsky, to accept Resolution # R-21-6-3, accepting the May 2021 financial reports. All present voted in favor.

MOTION PASSED

LIBRARY ADMINISTRATORS REPORT

Dovala reported that the library will be upgrading its phone system and leasing 2 new public copies and a new public fax machine. Dovala noted that the library's business levels are starting to increase. The library participated in Main Street Amherst's Walkin' on Wednesdays last week. Dovala thanked Jessica Dovel and Becky Denes for working at the event, noting that they were both drenched during a sudden downpour that come through. Dovala reported that Valore House came and took some old furniture, but not a lot. The old stacking chairs were donated to Main Street Amherst. Dovala gave an overview of the staging process for the addition, noting that public seating areas will not be available due to space constraints.

Dovala commented that Cioffi had an idea regarding the Marilyn Jenne Bequest. Since there is not a dedicated technology center in the addition to name after Jenne, Cioffi thought the new terrace could be named for Jenne. Dovala showed everyone a 3D model of the project that he received from HBM. Provided there are no delays in the project, Dovala is planning on holding a ground-breaking ceremony on Wednesday, July 14 at 4:30 p.m. He gave an overview of the invitees and plans for the ceremony. Official invitations will be mailed when the date is finalized. Dovala thanked Circulation Manager Dorene Sweet and the Circulation staff for helping with boxing books for the move.

NEW BUSINESS none

GIFTS & CORRESPONDENCE

Yorks moved, seconded by Pinsky, to accept Resolution # R-21-6-4, accepting the following gifts:

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In Memory of Glen Brightbill:

- \$50.00 from Firelands Elementary Coworkers
- \$40.00 from Juanita Waugh
- \$25.00 from the National Association of Retired & Veteran Railway Employees

From Darcy & Kaye Teets:

- \$1,500.00 for the purchase of a Krayon Kiosk for the Children' Department

All present voted in favor.

MOTION PASSED

PUBLIC COMMENTS none

COMMITTEE REPORTS

BUILDINGS & GROUNDS none

FINANCE & AUDIT none

PERSONNEL none

Alexander reported that the July and August board meetings will take place at the Amherst Beaver Creek Reservation of the Lorain County Metroparks located at 913 North Lake Street.

Teets moved to adjourn. The meeting adjourned at 7:03 p.m.

President

Attest