

## AMHERST PUBLIC LIBRARY BOARD OF TRUSTEES

August 9, 2021

Regular

President Laura Dulmage called to order the regular meeting of the Amherst Public Library Board of Trustees at 6:00 p.m. Roll call: Laura Dulmage, Judy Alexander, Jake Wachholz, Darcy Teets were present. Stephanie Pinskey, Katie Wenger, and Jim Yorks were absent. Also present were Don Dovala, Library Administrator, and Kristin Cioffi, Fiscal Officer/ Technology Manager.

### MINUTES

Alexander moved, seconded by Wachholz, to accept Resolution # R-21-8-1 accepting the meeting minutes for the July 12, 2021 Regular meeting. All present voted in favor.

MOTION PASSED

### FISCAL OFFICERS REPORT

Cioffi reviewed the July 2021 financial reports (Fund Status, Revenue Status, Appropriation Status, and Bank Reconciliation.) Cioffi reported on updated PLF revenue projections for the remainder of 2021 and for 2022. Alexander asked when the library would be audited again. Cioffi replied that the library would be audited for the years 2020 and 2021 in early 2022. Wachholz moved, seconded by Teets, to accept Resolution # R-21-8-2, accepting the July 2021 financial reports. All present voted in favor.

MOTION PASSED

### OLD BUSINESS

Library Administrator, Don Dovala presented a Resolution prepared by Laura Bowman, the library's legal counsel, accepting an amendment to the GMP 2 price, noting that the originally approved price came down about \$6,000.00. Alexander moved, seconded by Wachholz, to accept Resolution # R-21-8-3, Accepting Revised Guaranteed Maximum Price Proposal for GMP #2 and Approving the Guaranteed Maximum Price Amendment to the Construction Manager at Risk Contract with Turner Construction Company (copy attached). Roll call vote: Dulmage, Alexander, Wachholz, Teets, ALL AYES.

MOTION PASSED

### LIBRARY ADMINISTRATORS REPORT

Dovala reported that demolition for the addition has started. There was some work done connecting the library to the city's utilities. Foundation work will be starting next week, and walls will start to come down in a few weeks. The 3-week delay in the groundbreaking has already been made

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up. Dovala noted that our project superintendent with Turner Construction has changed due to a staffing change at the company. Dovala reported that the Mayor and Amherst Building Department were able to save us 30% on the building permits for the project.

Dovala reported that the first staff appreciation lunch was held, and the staff were very appreciative. The next one will be scheduled for September. Dovala reported that all this year's Summer Reading Prizes were purchased from downtown Amherst businesses and totaled over \$3,000. Dovala reported that Nick Teets presented a program on bugs that was very popular, with over 108 people attending. Dovala described the work that is being done on our behalf by Owners Rep Roger Riachi and how much money it has saved the library. The savings we have received have already paid for the cost of Riachi's contract.

NEW BUSINESS none

### GIFTS & CORRESPONDENCE

Wachholz moved, seconded by Alexander, to accept Resolution # R-21-8-4, accepting the following gift:

- \$50.00 for the purchase of Early Reader Books in memory of Diane L. Kinser

All present voted in favor.

MOTION PASSED

PUBLIC COMMENTS none

### COMMITTEE REPORTS

BUILDINGS & GROUNDS none

FINANCE & AUDIT none

### PERSONNEL

The committee did not meet, but a Personnel Committee meeting was scheduled for Tuesday, August 31<sup>st</sup> at 1:00 p.m.

Wachholz moved to adjourn. The meeting adjourned at 6:22 p.m.

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President

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Attest