

AMHERST PUBLIC LIBRARY BOARD OF TRUSTEES

March 13, 2023

Regular

Vice President Katie Wenger called to order the regular meeting of the Amherst Public Library Board of Trustees at 5:47 p.m. Roll call: Katie Wenger, Laura Dulmage, Elizabeth Hui, and Jake Wachholz were present. Jim Yorks arrived later, as noted. Darcy Teets and Stephanie Smith were absent. Also present were Don Dovala, Library Administrator, and Kristin Cioffi, Fiscal Officer/ Technology Manager.

MINUTES

Dulmage moved, seconded by Wachholz, to accept Resolution # R-23-3-1, accepting the meeting minutes for the February 13, 2023, regular meeting. All present voted in favor.

MOTION PASSED

FISCAL OFFICERS REPORT

Fiscal Officer Cioffi reviewed the February 2023 financial reports (Fund Status, Revenue Status, Appropriation Status, and Bank Reconciliation). Cioffi noted that the Appropriation Status Report incorporates permanent appropriations as passed in February. Cioffi explained an adjusting factor on the Bank reconciliation related to an OPERS payment. Wachholz moved, seconded by Dulmage to accept Resolution # R-23-3-2, accepting the February 2023 Financial Reports. All present voted in favor.

MOTION PASSED

OLD BUSINESS

Library Administrator, Don Dovala reported that the landscaping irrigation system is being extended to include the new landscaping from the addition. There was an issue with how the system was marked under the new driveway, and that required the landscape company to bore a new hole.

LIBRARY ADMINISTRATOR'S REPORT

Dovala reported that there have been issues with kids misbehaving in the library after school and then refusing to leave when asked to. Now when the kids do not leave when asked, the police will be called to escort them out of the library and to notify their parents. The police have also been doing regular walk throughs. There was some discussion regarding the businesses in the downtown area placing limits on the number of teens in their stores.

Yorks arrived at 5:55 p.m.

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Dovala reported that the fire alarm has gone off three times since the addition was completed. Since there was never a fire, it was thought to be an issue with a fire sensor. The alarm company investigated and discovered the issue was on their end.

Dovala reported that Technical Services Specialist Janet Overmyer will be retiring at the end of April. Her position was posted internally, and Caryna Geyer was selected to replace her. Geyer will start as a Technical Services Associate on May 1, 2023.

Dovala reported that the library and the Friends are always trying to figure out what to do with the books that do not sell at the Friends' book sales. The library was approached by David Edwards from the Lorain County Sheriff's office union about obtaining books to be used for the jail. Going forward, he will take the books left over after the book sales.

Dovala commented that it is nice to see so many families visiting the library. Dovala reported that the library is already working on programming for the 2024 solar eclipse and has purchased 2,000 eclipse viewing glasses.

Dovala reported that in looking for items to spend the rest of the Lopez memorial donation on, he found a bike repair station and Cioffi found Percussion Play outdoor musical instruments that he would like to install. Yorks asked about looking into an electronic vehicle charging station. Yorks commented that State Representative Joe Miller indicated there may be grants available to help with funding. Dovala will reach out to Miller to discuss possible grants.

Wachholz asked about the status of the fence that needs to be replaced by the parking lot. Dovala replied that it is still holding up, and he is waiting to see how the parking lot is to determine if an island can be put in. Dulmage asked if any other patrons have fallen on the steps. Dovala responded that there have not been any falls.

GIFTS & CORRESPONDENCE

Wachholz moved, seconded by Yorks, to accept Resolution # R-23-3-3, approving the following gifts:

- \$1,000.00 from Elizabeth Hui

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- \$20.00 from Julie Mannarelli

All present voted in favor.

MOTION PASSED

PUBLIC COMMENTS

none

COMMITTEE REPORTS

BUILDING COMMITTEE

Wachholz asked if there have been any issues with water pooling in the driveway. Dovala responded that there has not. Wachholz asked if the letters on the plaque by the drive through window would be replaced. Dovala replied he is currently working on having them replaced.

Wachholz motioned to adjourn. The meeting adjourned at 6:11 p.m.

President

Attest