

AMHERST PUBLIC LIBRARY BOARD OF TRUSTEES

June 10, 2024

Regular

Vice President Katie Wenger called to order the regular meeting of the Amherst Public Library Board of Trustees at 5:48 p.m. Roll call: Katie Wenger, Jim Yorks, Elizabeth Hui, Stephanie Smith, and Jake Wachholz were present. Darcy Teets and Laura Dulmage were absent. Also present was Kristin Cioffi, Fiscal Officer/ Technology Manager.

PUBLIC COMMENTS

none

MINUTES

Yorks moved, seconded by Hui, to accept Resolution # R-24-6-1, accepting the meeting minutes for the May 13, 2024, regular meeting and the May 13, 2024 Records Commission meeting. All present voted in favor.

MOTION PASSED

FISCAL OFFICERS REPORT

Fiscal Officer Cioffi reviewed the May 2024 financial reports (Fund Status, Revenue Status, Appropriation Status, and Bank Reconciliation). Cioffi reported that she applied for a new credit card for the library and submitted the 2025 Budget Request to the County Auditor and the Amherst Exempted Village School District. Yorks moved, seconded by Smith to accept Resolution # R-24-6-2, accepting the May 2024 Financial Reports. All present voted in favor.

MOTION PASSED

LIBRARY ADMINISTRATOR'S REPORT

Dovala was not at the meeting due to illness. There was some discussion regarding on the items in Dovala's written report including renovations to the DeLloyd and Valerie Jenkins Gerstenberger rooms, possible local history technology equipment, the new weather station, and new nontraditional circulating collection items. Personnel changes were also discussed.

GIFTS & CORRESPONDENCE

Wachholz moved, seconded by Yorks to accept Resolution # R-24-6-3, accepting the following gift:

- \$100.00 from Laura and Howard Dulmage in memory of Walter McDowell

All present voted in favor.

MOTION PASSED

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COMMITTEE REPORTS
BUILDING AND GROUNDS

Wachholz inquired about weeds in the landscaping around the library's south fence. Yorks asked about window cleaning. Cioffi noted that she will pass on their concerns to Dovala.

PERSONNEL

Hui moved, seconded by Wachholz to accept Resolution # R-24-6-4, approving following new hires:

- Public Services Associate Clare Faley effective 5-29-2024
- Public Services Associate Lila Lewis effective 5-28-2024

All present voted in favor.

MOTION PASSED

Yorks motioned to adjourn. The meeting adjourned at 6:04 p.m.

President

Attest