

AMHERST PUBLIC LIBRARY BOARD OF TRUSTEES

Records Commission held May 13, 2024

President Darcy Teets called to order the Records Commission Meeting of the Amherst Public Library Board of Trustees at 5:46 p.m. Roll call: Laura Dulmage, Katie Wenger, Darcy Teets, Elizabeth Hui, Jake Wachholz, and Kristin Cioffi were present. Stephanie Smith and Jim Yorks were absent. Also present was Don Dovala, Library Administrator.

Cioffi presented a list of financial records to be disposed of in accordance with the current records retention schedule. Dulmage moved, seconded by Wenger, to accept Resolution # RC-24-5-1, authorizing the Fiscal Officer to dispose of the presented financial records on July 13, 2024, in accordance with the current records retention schedule. All present voted in favor.

MOTION PASSED

Wachholz motioned to adjourn the Records Commission Meeting. The meeting adjourned at 5:48 p.m.

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President

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Attest