

## AMHERST PUBLIC LIBRARY BOARD OF TRUSTEES

June 9, 2025

Regular

Vice President Katie Wenger called to order the regular meeting of the Amherst Public Library Board of Trustees at 5:46 p.m. Roll call: Laura Dulmage, Katie Wenger, Jim Yorks, Jake Wachholz, and Elizabeth Hui were present. Darcy Teets and Ryan Krase were absent. Also present were Don Dovala, Library Administrator, and Kristin Cioffi, Fiscal Officer/Technology Manager.

PUBLIC COMMENTS none

### MINUTES

Yorks moved, seconded by Hui, to accept Resolution # R-25-6-1, accepting the meeting minutes for the May 12, 2025, regular meeting and the May 12, 2025 Records Commission meeting. All present voted in favor.

MOTION PASSED

### FISCAL OFFICERS REPORT

Cioffi reviewed the May 2025 financial reports (Fund Status, Revenue Status, Appropriation Status, and Bank Reconciliation). Cioffi reported that the deflating error on the April Bank Reconciliation was cleared due to the transfer posting. Cioffi also reported that she submitted the 2026 Budget Request to the County Auditor and the Amherst Exempted Village School District. Dulmage moved, seconded by Yorks to accept Resolution # R-25-6-2, accepting the May 2025 Financial Reports. All present voted in favor.

MOTION PASSED

### LIBRARY ADMINISTRATOR'S REPORT

Dovala reported that after meeting with Simplified Facilities to discuss the parking lot, it was decided that the library would do more extensive repairs this year and use a sealer to extend its lifespan. Dovala noted that the parking lot is old, and repairs will be needed every year. Yorks asked about the scope of the work. Dovala replied that the job would be done in three stages starting in August or September, allowing public access throughout the project.

Dovala reported that the Amherst United Methodist Church approached him regarding planting a memorial tree on the library's property adjacent to the church. Dovala expressed concern about allowing the tree, due to the fact that part of the library's Strategic Plan is to investigate a way to better use the property. Dovala noted that the library is investigating the possibility of erecting a pavilion on the property to be used for library and

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public programming. Discussion followed. Wachholz moved, seconded by Dulmage to accept Resolution # R-25-6-3, denying the Amherst United Methodist Church's request to plant a memorial tree on the library's property. All present voted in favor.

MOTION PASSED

Dovala reported that after considering circulation reports for the various Adult Fiction collections, it was decided to keep the Science Fiction integrated with regular Fiction and to move forward with integrating the Mystery and possibly Romance collections as well. Dovala noted that he will be attending ALA's Annual Conference at the end of the month. Dovala gave an update regarding problems with the nosing on the steps.

Dovala reported that Marilyn Hubbard donated a bust called *The Reader* to the library. Dovala showed the Trustees the bust. Dovala noted that it will be displayed in the Local History room. Dovala reported that Books on CD have not been circulating and have been removed from the collection. Graphic Novels and Manga were moved to that location. Dovala noted that the Lorain County Library Directors met last week and discussed the upcoming state budget.

## GIFTS & CORRESPONDENCE

Wachholz moved, seconded by Hui, to accept Resolution # R-25-6-4, accepting the following gift:

- \$40.00 from the Alexandria Cavallo in memory of Zachary D. Zolnai

All present voted in favor.

MOTION PASSED

## COMMITTEE REPORTS none

Wenger adjourned the meeting at 6:19 p.m.

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President

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Attest.