

## AMHERST PUBLIC LIBRARY BOARD OF TRUSTEES

February 9, 2026

Regular

President Darcy Teets called to order the regular meeting of the Amherst Public Library Board of Trustees at 5:42 p.m. Roll call: Laura Dulmage, Darcy Teets, Jake Wachholz, Katie Wenger, Jim Yorks, and Elizabeth Hui were present. Ryan Kruse was absent. Also present were Don Dovala, Library Administrator, and Kristin Cioffi, Fiscal Officer/ Technology Manager.

PUBLIC COMMENTS none

### MINUTES

Yorks moved, seconded by Hui, to accept Resolution # R-26-2-1, accepting the meeting minutes for the January 12, 2026, regular meeting. All present voted in favor.

MOTION PASSED

### FISCAL OFFICERS REPORT

Cioffi reviewed the January 2026 financial reports (Fund Status, Revenue Status, Appropriation Status, and Bank Reconciliation). Cioffi reported that she had completed all the necessary financial filings for 2025 and that the library's audit for 2024-2025 started. Cioffi reported that the library received an Amended Certificate of Estimated Resources from the County Auditor and reviewed the updated revenue figures. Yorks moved, seconded by Dulmage, to accept Resolution # R-26-2-2, accepting the January 2026 Financial Reports. All present voted in favor.

MOTION PASSED

Cioffi presented Permanent Appropriations for 2026. Wachholz moved, seconded by Dulmage, to accept Resolution # R-26-2-3, approving 2026 Permanent Appropriations totaling \$3,155,741.50 distributed as follows: \$2,180,315.00 from the General Fund, consisting of \$1,181,815.00 in Salaries and Benefits; \$460,750.00 in Purchased and Contracted Services; \$351,500.00 in Library Materials and Information and Supplies; \$11,250.00 in Other Objects; and \$175,000.00 in Transfers Out; \$165,426.50 from the Endowment Special Revenue Fund; \$150,000.00 from the Gerstenberger Estate Special Revenue Fund; and \$660,000.00 from the Building Fund. All present voted in favor.

MOTION PASSED

### LIBRARY ADMINISTRATOR'S REPORT

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Dovala reported that Simplified Facilities discovered that a broken wire under the parking lot concrete is causing the problem with the parking lot lights. The problem is temporarily fixed, and a permanent repair will be completed in spring.

Dovala reported that the library's elevator stopped working. Dovala explained the problem and the scoop of the repair, noting that the cost was close to \$27,000. There was discussion regarding the age of the elevator and other parts that may need to be replaced in the future. Dovala answered questions regarding the repair and the additional assistance staff will provide for patrons while the elevator is down.

Dovala reported that Alexandria Vargo and Nicole Palur were hired as PSAs. Dovala reported that Outreach Services Associate Audrey McQuillen will start offering technology help to outreach patrons in nursing homes. Dovala noted that he was recently on vacation and thanked the management team for handling both the inclement weather and the broken elevator while he was away.

Dovala reported that the library received a \$10,000 donation check from the Carnegie Corporation of New York. There was discussion regarding the gift and how grateful the library is to receive such a generous gift.

Hui moved, seconded by Wenger, to accept Resolution # R-26-2-4, approving the following new hires:

- PSA Alexandria Vargo, effective 2-2-2026
- PSA Nicole Palur, effective 3-3-2026

All present voted in favor.

MOTION PASSED

Yorks asked Dovala to investigate the necessary specifications and potential cost of installing a generator at the library.

### GIFTS & CORRESPONDENCE

Yorks moved, seconded by Dulmage, to accept Resolution # R-26-2-5, accept the following gifts:

- \$10,000.00 from the Carnegie Corporation of New York
- A LED Page Magnifier in memory of Ike Ferres from Lila Lewis

All present voted in favor.

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MOTION PASSED

COMMITTEE REPORTS

BUILDING & GROUNDS

Hui asked some questions regarding the patching and sealing in the parking lot. Discussion followed.

PERSONNEL none

FINANCE none

Teets adjourned the meeting at 6:06 p.m.

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President

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Attest.