

AMHERST PUBLIC LIBRARY BOARD OF TRUSTEES

May 11, 2026

Regular

President Darcy Teets called to order the regular meeting of the Amherst Public Library Board of Trustees at 5:56 p.m. Roll call: Ryan Krase, Jake Wachholz, Darcy Teets, Elizabeth Hui, Katie Wenger, and Laura Dulmage were present. Jim Yorks was absent. Also present were Don Dovala, Library Administrator, and Kristin Cioffi, Fiscal Officer/Technology Manager.

PUBLIC COMMENTS none

MINUTES

Hui moved, seconded by Wenger, to accept Resolution # R-26-5-3, accepting the meeting minutes for the April 13, 2026, regular meeting. All present voted in favor.

MOTION PASSED

FISCAL OFFICERS REPORT

Cioffi reviewed the 2027 budget process. Hui moved, seconded by Krase, to accept Resolution # R-26-5-4, to approve the 2027 Tax Budget (copy attached) and to forward it to the proper authorities. Roll call vote: Krase, Wachholz, Teets, Hui, Wenger, Dulmage, ALL AYES.

MOTION PASSED

Cioffi reviewed the April 2026 financial reports (Fund Status, Revenue Status, Appropriation Status, and Bank Reconciliation). Cioffi reviewed revenues and expenditures year to date. Cioffi reported that she has not received any updates regarding the release of the library's audit. Wachholz moved, seconded by Hui to accept Resolution # R-26-5-5, accepting the April 2026 Financial Reports. All present voted in favor.

MOTION PASSED

LIBRARY ADMINISTRATOR'S REPORT

Dovala reported that the sandstone sidewalk squares that were replaced are matching better now that they have weathered a bit. Dovala is getting a quote to see how much it would cost to replace a few other worn squares. Dovala reported that the company that did the tuck pointing work on the Carnegie building missed the tuck pointing on the steps. They will come back out to complete the work on the steps. Dovala reported that the library is still struggling with leaks in the roof below the patio. He is working with Simplified Faculties to fix the problem and to submit the necessary warranty claims.

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Dovala reported that he met with Domokur & Associates and their specialists for a kickoff meeting to discuss the elevator project. They indicated that there is a 3–4-month lead time to obtain the necessary materials. They hope to coordinate the work to commence in December.

Dovala reported that the Lorain County Directors met last week in Oberlin. Dovala noted that he met the new Director of Avon Lake Public Library. Dovala reported that he volunteered the library to be the location for a Trustee meetup event in the fall.

Dovala reported that the Friends of the Amherst Public Library's spring book sale was their most successful one ever. Hui noted that all of the Trustees are members of the Friend and are thus able to shop at the book show preview day. Dovala reported that over 200 people attended the Student Art Show reception. Dovala noted that a Community Art Show starts tomorrow at the library. Dovala distributed copies of the 2025 Annual Report for the library.

Hui asked if Dovala heard back from Main Street Amherst regarding painting the benches. Dovala replied that he had not. Krase asked if Dovala was still looking into a pavilion for the library. Dovala replied that the pavilion project is on hold due to the cost of repairing the elevator.

GIFTS & CORRESPONDENCE

Wachholz moved, seconded by Dulmage, to accept Resolution # R-26-5-6, accepting the following gifts:

- \$75.00 in memory of Renee May from Jane and Randy Hunker
- \$100.00 in memory of Renee May from Glenn and LuAnn Prokesh
- \$50.00 in memory of Renee May from Robert and Cheryl Maenza
- \$25.00 in memory of Renee May from Eileen Knoble
- \$25.00 in memory of Renee May from Karen Gast

All present voted in favor.

MOTION PASSED

COMMITTEE REPORTS none

Teets adjourned the meeting at 6:18 p.m.

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President

Attest