

AMHERST PUBLIC LIBRARY BOARD OF TRUSTEES

June 8, 2026

Regular

President Darcy Teets called to order the regular meeting of the Amherst Public Library Board of Trustees at 5:46 p.m. Roll call: Jake Wachholz, Darcy Teets, Laura Dulmage, Katie Wenger, and Jim Yorks were present. Elizabeth Hui and Ryan Krase were absent. Also present were Don Dovala, Library Administrator, and Kristin Cioffi, Fiscal Officer/Technology Manager.

PUBLIC COMMENTS none

MINUTES

Wenger moved, seconded by Dulmage, to accept Resolution # R-26-6-1, accepting the meeting minutes for the May 11, 2026, regular meeting and the Records Commission meeting held May 11, 2026. All present voted in favor.

MOTION PASSED

FISCAL OFFICERS REPORT

Cioffi reviewed the May 2026 financial reports (Fund Status, Revenue Status, Appropriation Status, and Bank Reconciliation). Cioffi noted that the RC2 and 2027 budget documents from last month's meetings were filed. Cioffi reported that the library's audit was released last week. Cioffi explained an OPERS adjustment on the bank reconciliation and reported on the receipt of the first half property tax rollback revenue. Yorks moved, seconded by Wachholz to accept Resolution # R-26-6-2, accepting the May 2026 Financial Reports. All present voted in favor.

MOTION PASSED

LIBRARY ADMINISTRATOR'S REPORT

Dovala reported that the Friends of the Amherst Public Library purchased some new items for the children's department and passed around pictures of the items. Dovala reported that the Friends also purchased library directional signs that were installed on the corner of Route 58 and Park Avenue. Dovala thanked the Friends for their generosity.

Dovala gave an overview of the library's summer reading program, noting that the staff did a great job. Dovala thanked various staff members for their work on specific items. Dovala reported that the library received summer reading prize donations from the following donors: Chick-Fil-A, Dunkin' Donuts, Panda Express, Raising Cane's, Crumbl Cookie, Amherst Cinema, Taco Cat Games, T3, On the Rocks, Common Grounds, and Blue Falls Car Wash.

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Dovala reported that the leaks in the roof have been repaired. Yorks asked about the roof's warranty. Dovala gave an overview of the warranty and the repairs and discussion followed. Dovala reported that Domokur & Associates completed an assessment of the elevator that describes what needs to be done to bring the elevator up to code. As part of the next step in the process, Domokur will complete the elevator's design and give us pricing estimates.

GIFTS & CORRESPONDENCE

Wachholz moved, seconded by Yorks, to accept Resolution # R-26-6-3, accepting the following gifts:

- \$25.00 in memory of Renee May from Tim and Palma Stipe
- \$40.00 in memory of Renee May from LeAnn Zvosec
- \$25.00 in memory of Renee May from Cathy Sekletar
- \$30.00 in memory of Renee May from Judy Hagerty

All present voted in favor.

MOTION PASSED

COMMITTEE REPORTS

BUILDING & GROUNDS

Wachholz reported that there is a disposable lighter embedded in the sidewalk. Dovala responded that he would take a look at it. Yorks asked if there were any new projects going on. Dovala responded that there are no new projects, but maintenance will be scheduled for the parking lot. There was discussion regarding the sandstone sidewalk.

PERSONNEL none

FINANCE none

Teets adjourned the meeting at 6:08 p.m.

President

Attest